

HOW TO REGISTER

SCHOOL OF NURSING, STATE HOSPITAL, OSOGBO

To register at our Portal, please follow the guide below. If in need of support, send an email to <mailto:mportalsupport@schoolofnursingosogbo.org>.

- ✓ To get started, scratch off the cover on the card you purchased to reveal the PIN.
- ✓ Enter your email address (verify that it is accurate, because you will need it to receive your registration summary).
- ✓ Enter the PIN
- ✓ Click on Validate to login.

SCHOOL OF NURSING
STATE HOSPITAL, OSOGBO
ONLINE PAYMENT PORTAL

Login Please full fill this form or Using information below

New? Register with your PIN

Email *

PIN validation *

Validate

Returning Students Login

Email *

Registration Number *

Login

Once the PIN is validated, you are ready to begin the registration.

You will be presented with a screen like the one shown below. Before you fill the form, record your registration number and keep it safely for future use.



Application Notice

Please complete your registration process...

Registration Number: 100003

Title *

First Name *

Other Names *

Last Name *

Gender

Marital Status

Maiden Name

Email *

Mobile Number *

Date of Birth

Religion

Once you write or type the Registration Number in a safe place, begin to fill the form. It is best to fill all fields, including optional ones.

Those marked with asterisk (* star sign) are compulsory. You must fill them to proceed.

After you complete the biographic information section, click on **Save and Continue**

Co-Curricular Activities (e.g Sport/Hobbies)

Save & Continue »

You will now be taken to the **Academic Record** section. Click on Add Academic Record



Application Success

Personal Account Details Updated!

[+ Add Academic Record](#)

Institutions Attended with Dates

Name of Institution	Period		Qualification Obtained
	From	To	
No exam records exist yet!			

[← Back to Student Profile](#)

Enter the name of the schools you attended and they date in which you started and ended at the institution. Do this for each educational institution you want to add. When you have filled the information



for each institution, click on Add Academic Record at the bottom to Save it.

Name of Institution *

Period: From

Period: From

Qualification Obtained *

Add Academic Record

When all the schools have been added, you can now save the information by clicking on **Save & Continue**

+ Add Academic Record

Institutions Attended with Dates

Name of Institution	Period		Qualification Obtained
	From	To	
St Paul Primary School, Markudi.	1980-01-01	1996-06-01	Primary School Leaving Certificate
Fakunle Grammar School, Osogbo	1996-09-01	2002-06-01	SSS

← Back to Student Profile

Save & Countinue »

The next step is to add your grades at each school. Click on **Add Subject Grades**



+ Add Exam Record

+ Add Subject Grades

Examinations Passed or Entered For

Enter the subject and your grade for that subject. If your credentials are ready and will be uploaded, select Credentials Enclosed. If not, select Awaiting Result. Click on Add Grade Record.

You will repeat this step for each subject.

- Add Subject Grades

Subject	Grade
<input type="text" value="English"/>	<input type="text" value="A3"/>

Credentials

Add Grade Record

After all subjects have been added, Click on **Back to Academic Records**

Subjects

Subject	Grade	**
Biology	C6	X
English	A3	X

← Back to Academic Records



Now you can upload your Exam Records. To do this, click on **Add Exam Record**

Enter the exam information first, then Click on **Browse** and select the exam record file from the drive where the file is saved.

When done, click on **Add Exam Record**. Repeat this for each Exam Record you need to upload.

— Add Exam Record

Exam Name *

WAEC

Exam Date

2002

Exam No *

543240303



Upload scanned(image) copy of statement of result* \\srv\E\Documents\Job A **Browse...**
(jpg, png, gif image formats supported only)

Add Exam Record

To complete this section, fill in the number of subjects passed and number of sittings (number of times you took the exams passed). Now, **Save & Continue**.

Number of subjects passed at credit level

5

Number of sittings

2



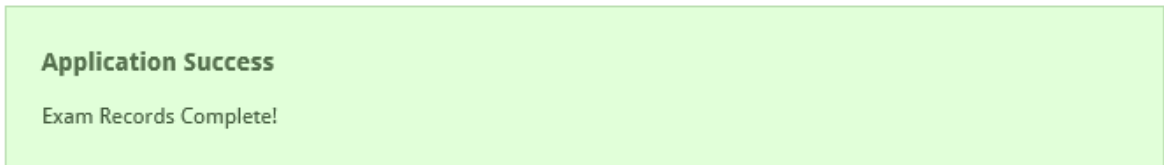
Save & Countinue »

The next step is to upload your passport photo.



Click on Browse, select the passport photograph from the location you have saved it on the hard drive and click Upload Photo.

TIP: At each stage of the registration, use the top navigation bar (as shown below) to know where you are in the process.



Select passport photo *

After your picture is uploaded, the last step is to complete the **Declaration and Attestation**.
Fill the form, upload the picture of your attester or let the attester complete this section if available.

DECLARATION

(a) I **Samuel Alamu Lakasegbe** hereby declare that all the information given in this form is to the best of my knowledge and belief correct.

(b) I further declare that any false or incomplete information given in this form WILL AUTOMATICALLY disqualify me from being considered for admission to or continuing with my course of study

(c) I shall accept as final that the decision of the Admission Committee regard to my examination town, center and course of study

(Date) **2014-02-25**



ATTESTATION

I hereby confirm that this applicant is personally known to me. The information supplied in his/her form is to the best of my knowledge, true. The attached photograph endorsed by me is a true resemblance of the applicant. to be completed by a clergy, Imam, Justice of the peace (JP) =, Lawyer or Civil servant from GL 12 and above.

Full Name *

Contact Address*

Occupation/Post Held

Signature (Scanned image)* \\srv\E\Documents\My Pic
(jpg, png, gif image formats supported only)

When you click on Submit, you will get a confirmation that the application is successful.

Student Registration FINAL STEP: Declaration/Attestation

Student Profile

Academic Records

Exam Records

Passport Upload

Declaration

Application Success

Process 100% Complete

To Finalize, click on **Preview Form**. At this point, you can still make changes before you finalize.



ONLINE
PAYMENT
PORTAL

Submit

← Back to Passport Upload

Preview Form »

You will see a copy of the registration.



MINISTRY OF HEALTH, OSUN STATE

APPLICATION FORM FOR ENTRY INTO SCHOOL OF NURSING, OSOGBO.



REGISTRATION FORM NO
100003

IMPORTANT NOTICE

- The course is for a period of three years after which candidates will be preseted for both Hospital Final Examination and the Nursing and Midwifrey Council of Nigeria Final Examination to qualify as a Registered Nurse (RN).
- The Registration number indicated on the Examination/Interview Admission card MUST be correctly copied into the appropriate spaces on the Application Form.

1. PERSONAL DATA

Name: Mr Samuel Alamu Lakasegbe

SEX: Male

MARITAL STATUS: Single

MAIDEN NAME: None

(For Married Woment Only)

DATE OF BIRTH: 1978-10-01 AGE: 35

RELIGION:

STATE OF ORIGIN: Abia

NATIONALITY: Nigerian

(Non-Nigerias)

LOCAL GOVERNMENT AREA: Osogbo

PERMANENT ADDRESS (HOME): 14 College Road Osogbo Osun State

POSTAL ADDRESS: 14 College Road Osogbo Osun State

2. OTHER PERSONAL DETAILS

NAME AND ADDRESS OF PARENT/GUARDIAN/NEXT OF KIN: Mr. Layi Lakasegbe 14 College Road Osogbo Osun

You can still make changes at this stage by selecting **Make Changes**. If it all looks okay, click on **Finalize Process**.

After you Finalize, you can now print or download the form. It is advisable to do this and keep a copy.

You will also get a copy and a link to the form by email.



ONLINE
PAYMENT
PORTAL

Application Success

Process 100% Complete

[Print Registration Form](#)

[Download Registration Form](#)



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1. PERSONAL DATA

Name: Mr Samuel Alamu Lakasegbe

SEX: Male

MARITAL STATUS: Single

MAIDEN NAME: None

Once you download, the registration is complete.

You can go back to the Home page to test your login with your Email Address and Registration Number